

**Minutes of the University of Central  
Oklahoma 48<sup>th</sup> FACULTY SENATE  
Thursday, April 12, 2018  
Forensic Science Building 106**

***CALL TO ORDER:***

President Archuleta called the meeting to order at 2:02 PM and asked for a call of the roll. A quorum was found to be present for this meeting of the 48th UCO Faculty Senate.

**Members Present (26):** *CB:* Vice-President Bridges, Senator Manral, Senator Burdina, Senator Jog, Senator Rassouli-Currier, *CEPS:* President Archuleta, Senator Benson, Senator Beasley, *CFAD:* Senator Bramlett, Senator Geib, Senator Pasternack, Senator Pollack *CLA:* Senator Burns, Reporter-Historian Churchill, Secretary-Treasurer Martinez-Sotelo, Senator Mock, Senator Goulding, Senator Chappell, *CMS:* Senator Holt, Senator Ellis, Parliamentarian Milligan, Senator Park, Senator Rollins, *Library/Advising:* Senator Davis, Senator Edwards, *Professional Administrators:* Senator Hynes, Senator Kramer,

**Members Absent (10):** *CB:* All present, *CEPS:* Senator Barnett, Senator Garcia, Senator Cone, Senator Sealey, *CFAD:* All present, *CLA:* Senator Johnson, Senator Hanebutt, *CMS:* Senator Seagraves, Senator Chooback, *Professional Administrators:* Senator Wellington.

**Recognition of Visitors to the Senate:** Dr. Jerry Legere, Emeritus Faculty Representative, Dr. Eric Eitrheim, Assistant Professor of Chemistry, and Ms Cheryl Duke, Staff Senate Historian/Reporter.

**SENATE EXECUTIVE COMMITTEE REPORTS:**

***President's Report: (From her written notes)*** In both March and April, we met with the joint committees of the Faculty, Staff, and UCOSA Senates. The April meeting only included the Faculty and Staff Executive Committees. During these meetings, we discussed the work each senate completed this year. We also discussed the proposed change to the dependent benefits for retirees and we reached out to Vice President for Finance, Patti Neuold, as a result of the conversation. The change to the dependent benefits for retirees was moved from April 1<sup>st</sup> to a later date this summer and we plan to continue our review of that potential change. Staff Senate provided us with an update refining the joint proposal process between the two senates that they are planning to present to their senate for vote in May. Proposed changes to the academic calendar are also being looked at by a Staff Senate committee, primarily in requesting that fall break be observed for the staff. The Faculty Senate Executive Committee is writing a proposal regarding the academic calendar changes that will request more Academic Affairs input on the calendar related to grading timeframes, breaks, and calendar regularization. If you have any input, please email it to me no later than Monday, April 16<sup>th</sup>.

The Faculty Senate Executive Committee did not meet with President Betz and Provost Barthell on March 13<sup>th</sup>, but we did meet on April 10<sup>th</sup>. We primarily discussed the administrative response to the proposals that have been submitted thus far, the progress on the Land Run Mural,

and the upcoming proposals that will be presented for Faculty Senate vote this month. Provost Barthell stated that once he receives approved proposals, Faculty Senators will often be asked to present at the Dean's Council, the Provost's Advisory Council, and potentially even the Cabinet meetings to continue the process of shared governance. We are scheduled for our final meeting of this academic year with the President and Provost on May 8<sup>th</sup>.

The Provost's Advisory Council (PAC) did not meet on March 28<sup>th</sup> due to the conflict with the Black Male Summit. We are scheduled to meet again on April 25<sup>th</sup>. Senator Bramlett will present the work of the Personnel Policies Committee regarding the Assistant Chair reassignment time to both the Provosts Advisory Council and upcoming Dean's Council meeting in April.

The Faculty Handbook Editorial Committee met on March 15<sup>th</sup> and 29<sup>th</sup> and we primarily worked on the HLC Faculty Requirements. We will meet for our final meeting on April 26<sup>th</sup>. Senator Burns will discuss this further during her report.

The University Planning Council (UPC) met on March 26<sup>th</sup>. Dr. Gary Steward discussed the HLC Quality Initiative which takes place between years 5 and 10 of the 10-year Open Pathway cycle of accreditation. Each institution is encouraged to come up with an achievable goal that ideally encompass the university across all divisions and illustrates a significant commitment to either continuing an existing project or achieving a milestone of a longer initiative. Many potential areas for focus were discussed among UPC participants and a writing team was created including Provost Barthell, Dr. Gary Steward, Associate Vice President for Institutional Effectiveness, Dr. Myron Pope, Vice-President for Student Affairs, a representative among the Deans, Staff Senate President Liliana Renteria-Mendoza, and myself, as the Faculty Senate President. The initial step in the process is to submit an approximately 4500 word document that UCO will submit to HLC in June of 2018. I have also been asked to create a presentation for UPC to be given during the June meeting that details the work of our Faculty Senate this academic year. UPC meets again on April 16<sup>th</sup>.

President Betz will speak with the Faculty Senate during our final meeting on April 26<sup>th</sup> and will discuss his vision for creating the University of Central Oklahoma Freedom of Expression/Campus Expression document. We will also take a picture with President Betz, one of the outgoing senators and one of the incoming senators President Betz so make sure to be punctual, hold elections for the Faculty Senate Executive committee and vote on the last of the proposals for the year.

We having been working with Stephanie Edwards, Director of Internet Strategies and Adrienne Nobles, Assistant Vice-President for University Communication on the Faculty Senate website. We considered using some of our Faculty Senate funding to hire someone to help us move through the process of updating to the new website format more quickly, but it became clear that our time-frame for the update will not occur until the 2018-2019 academic year. So, once we had that information solidified, we decided to use the current Staff Senate website as a template and this is All of the information that is meant for the public from our D2L website should be live by the next meeting in this structured format including agendas, minutes, photos, contact information by our next meeting and I have been assured that we will have timely updates throughout the next year (within a week of submitted information) on this site while we work on

the new update. I am very happy about this enhanced communication through the website as this has been an ongoing issue for many years, not without several attempts to improve it, but we are finally there.

You will all receive an email next Friday, April 20<sup>th</sup>, with the materials for the final Faculty Senate meeting on April 26<sup>th</sup> as well as a Qualtrix survey link. All incoming and outgoing senators will be asked to share topics that they would like to see addressed during the next Senate year. Returning and incoming senators will be asked to provide us with the issues they are most passionate about addressing and the committees or leadership positions in which they would be interested in serving. If you are considering running for a role on the Executive Committee, please reach out to any of us if you have any questions and we would be happy to talk to you them.

Now we move to the other Executive Committee Reports.

***Vice President's Report:*** All approved proposals by the Faculty Senate have been sent to the President and Provost office for response. Those that will be voted in this meeting and in the meeting of April 26<sup>th</sup>, will be sent as soon as possible.

***Historian Report:*** On the Land Run mural, there has been a central idea developed with the original artist, Bob Palmer, as he is the one that will paint the replacement. Invitations to the meetings and forums to agree on the replacement were sent to Centralities, and there will be one more forum, with the idea to include as many people possible in the decision making process.

***Secretary/Treasurer's Report:*** There was no report.

***Parliamentarian Report:*** The election ballots were sent to elect new Faculty Senate members CFAD and LA were declared since the same number of candidates presented their candidacy for the number of seats available. In all the other colleges the elections are ongoing.

#### **NEW BUSINESS:**

The Faculty Senate will receive proposals about the academic calendar and technology policy education.

#### ***SENATE STANDING COMMITTEE REPORTS:***

Each Chairperson stated the work of the Standing Committee shared their reports:

- Faculty Handbook, Senator Burns (CLA): The HLC Faculty Qualifications proposal will be voted on during the April 26<sup>th</sup> meeting. Dr. Gary Steward made some suggestions to the policy, but the Faculty Handbook and Faculty Handbook Executive committee has made minimal changes to the document.
- Personnel Policies and Adjunct Affairs: Senator Bramlett (CFAD): This committee is still working on Faculty Salary calculations and they foresee this one being a long term

project. An initial presentation and questions were presented at the Dean's Council. The Diversity Committee is still working on implementing a campus-wide diversity plan. The idea is to streamline everything that is occurring on campus. They are also working in a draft about how to work and present protests on campus.

- Research, Information Resources, and Technology, Senator Jog (CB): This committee is still working with Sonya Watkins, Chief Information Officer, to clarify electronic communication questions. They recently met with her and asked for clarification regarding access to communication and how access is granted and to what extent. A proposal to require education on the technology policies for faculty, staff, and students is being written and work for the next academic year will include a review of the existing policies, specifically regarding access. They are going to make a new Proposal about Communication and Technology Use, and there was a lot of discussion about this topics in the floor of the senate.
- Student Relations, Alumni, and Community Service, Senator Cone (CEPS): There was no report.
- Faculty Welfare, Senator Seagraves (CLA): There was no report.

#### ***UNFINISHED BUSINESS:***

Senator Bramlett, Chair of Personnel Policies Committee opened the discussion for Faculty Senate Resolution (FSR-2017-2018-003 Support for an Age Friendly University), was voted and passed unanimously.

#### ***ANNOUNCEMENTS:***

Dr. Chintamani Jog, Assistant Professor won the Teacher of the Year from the College of Business.

Dr. Sharra Hynes thanked everyone that helped in NCUR as a voluntary in any form.

***ADJOURNMENT:*** President Archuleta adjourned the meeting at 3:07 pm.

Respectfully Submitted,  
Secretary/Treasurer Guillermo Martinez-Sotelo, 04/16/2018