

**Minutes of the
University of Central Oklahoma
49th Faculty Senate
Thursday, September 13th, 2018
Forensic Science Building 106**

CALL TO ORDER:

President Archuleta called the meeting to order at 2:03 PM. A quorum was found to be present.

ROLL CALL:

Members Present (34): *CBA:* Vice-President Barger Johnson, Senator Burdina, Senator Jog, Senator Osborn, *CEPS:* President Archuleta, Senator Barnett, Senator Beasley, Senator Benson, Senator Davis, Parliamentarian Sealey, *CFAD:* Senator Bramlett, Senator Geib, Senator Folsom, Senator Forbat, Secretary-Treasurer Pollack, *CLA:* Senator Churchill, Senator McCune, Senator Mock, Senator Goulding, Senator Squires, Senator Wood, *CMS:* Senator Bentley, Senator Chooback, Senator Ellis, Senator Eitrheim, Senator Holt, Senator Mattison, Reporter-Historian Milligan, Senator Rollins, *Library/Advising:* Senator Edwards, Senator Leftwich *Professional Administrators:* Senator Hynes, Senator Snoddy, Senator Weidell

Members Absent (2): *CLA:* Senator Chappell, *CLA:* Martinez-Sotelo

RECOGNITION OF VISITORS: Justine Mankin, Director of Benefits and Taylor Baird, Assistant Registrar and Vice President of the UCO Staff Senate

APPROVAL OF THE MINUTES: The minutes for the April, 26, 2018 meeting were approved without correction.

APPROVAL OF THE PARLIAMENTARIAN: Parliamentarian Sealey's nomination was unanimously approved.

SENATE EXECUTIVE COMMITTEE REPORTS:

President's Report:

First, let me welcome each of you to the Faculty Senate. Some of you are new and several of you are returning Faculty Senators. We bring an array of interdisciplinary expertise and no matter what level of experience you have at UCO or as a Senator, we each bring our unique skills and perspectives to the Senate. Faculty Senate functions as a partner in the system of shared governance at UCO. We are uniquely positioned to initiate and create change that can effect our colleagues across campus. It is our responsibility to participate in this process which may take the form of discussions on the floor of the Senate, standing Senate committee work and meetings, university-wide committees and task forces, and communication of issues with the colleagues you represent.

As you know, this year we have the responsibility of selecting a new University President. Both Senator Wood and I are serving the Faculty Association as members of the advisory search committee. We have each signed a serious code of ethics and the way that I describe it is that this will be a year of listening. So, it is our responsibility to listen to all of you and have you gather any information from your colleagues that you would like us to carry forward. We can hear what you have to say in person, via email, or phone call. The communication regarding any aspect of the process, including the timeline, or even minute details will be announced to the campus community through the chosen channels of the State Regents.

The Executive Committee is working to do our best to create a structure that allows every voice to be heard and to continually improve the channels of communication within and outside of the Faculty Senate so that we can best represent and serve our colleagues across the UCO community.

During this year, we will continue to improve the communication within meetings, the sharing of information among Senators electronically and within the community. It is our commitment to have limited minute and email communication. You will learn more about the details from the Executive Committee reports.

Thank you in advance for your commitment to leadership and service this year. I am continually humbled by the work that our faculty are doing across campus and it is an honor to serve with each of you in this capacity.

Vice President's Report: Vice President Barger Johnson introduced herself and her role as an Executive Committee member and as a Professor of Business Law in the College of Business Department of Finance. She also indicated that her role as Vice President is 'to preside [over Faculty Senate] in the absence of the President and assume the office of the President in the case of vacancy.' VP Barger further indicated that she is back on Faculty Senate after being term-limited in 2016. During her most recent term on Faculty Senate, she served as Faculty Senate President, that she has served at one time or another in every other role on the Faculty Senate Executive Committee in her 13+ years at UCO. Vice President Barger is active for the University on the Strategic Enrollment Planning Task Force with VP Myron Pope, the Indigenous People's Day Task Force with VP David Macey, the Freedom of Expression Committee also with VP Macey, the MBA Online Program Committee, and a Board member for the UCO Women's Research Center Board and BGLTQ+, as well as many other campus endeavors.

Reporter-Historian Report: Historian Milligan introduced himself and his role as Executive Committee member. An updated website is awaiting correction and publishing by IT. If all goes according to plan, Senator Milligan will be authorized to make such changes before the next meeting.

Secretary/Treasurer's Report: Secretary/Treasurer Pollack introduced herself and her role as Executive Committee member. So far, \$250 has been spent from the Senate budget for food and beverage at the introductory mixer during start up week.

Parliamentarian Report: Parliamentarian Sealey introduced herself and her role as Executive Committee member. She announced the Sept. 27th faculty orientation for senate members both new and old which will take place from 2-3:30 PM (place TBA). Robert's Rules of Order in addressing the Senate body were discussed as well as the process of senator nominations and elections which will continue to go through *Qualtrics*. Senator Sealey gave her report and summarized the duties of the Parliamentarian role, both included below:

In fulfillment of two of my duties; you, the Faculty Senators, have been sent a link to the current copy of the Constitution, Bylaws, and Operating Code. This serves as distributing them to the senators. We will host the Faculty Senate Orientation on September 27th from 2:00 to 3:30pm, location to be determined. President Archuleta will send out a reminder with the room number and details. In the meantime, as a gentle reminder for our meetings, in order to speak, or with questions, comments, or discussion, etc. you must first be recognized by the President of the Faculty Senate. All questions or point of information must be directed to the President of the Faculty Senate. Discussion amongst the Senators should be kept at a minimum to prevent distraction from the business at hand.

The business conducted to date under the direction of the previous Parliamentarian, we opened a filing period for nominations. Dr. Lalit Manral in the College of Business resigned his seat. We opened nominations to fill the unexpired term of office, 1 year. Currently two individuals have been nominated: Kuang-Chung Hsu and Victoria McKee. The filing period ends on 9/18 at 4pm. Full-time faculty in the College of Business will vote electronically using a Qualtrics election with a 9/25 election deadline.

Duties of the Parliamentarian: The Parliamentarian is considered an advisor to the President of the Senate on matters of parliamentary procedures and understanding of the Constitution and Bylaws.

The chief duties of the Parliamentarian are:

- 1) to distribute a current copy of the Constitution and Bylaws to each Senator
- 2) Provide an orientation to the Senate on parliamentary procedures and the operating code
- 3) to conduct election of the Senate officers at the April meeting
- 4) to serve on the Committee on Constitution, Parliamentary Procedure, and Elections

APPROVAL OF ACADEMIC AFFAIRS CURRICULUM COUNCIL REPRESENTATIVES:

Academic Affairs Curriculum Council Representatives were unanimously approved. The Faculty Senators that are serving in those roles are:

College of Business-Senator Jog

College of Education and Professional Studies- Senator Davis

College of Fine Arts and Design- Senator Forbat

College of Liberal Arts- Senator McCune

College of Mathematics and Science- Senator Milligan

GUEST SPEAKERS:

Justine Mankin, Director of Benefits from Human Resources spoke with the Faculty Senate about changes to benefits and explained the time-period and process of open enrollment, which continues until November 5th. UCO has left OKEEI and with its own plan, has freedom to make changes, modernize and therefore remain cost effective. There are some network changes. For example, UCO's BCBS has changed from *choice* to *preferred*. 93% of providers, as before, are under this umbrella and we will see 10-15% in premium savings. Blue choice is still available if desired, but for a higher deductible. A dependent coverage contribution strategy to lower dependent coverage and HSA, FSA, LPFSA, and DCFSFA options have been added with the goal of increased flexibility for the client. The Zero Card is still free to employees; however, in order to keep offering this benefit, more usage from UCO employees needs to occur. She asked for UCO Senate members to share information about the Zero Card to colleagues. Dental, LTD, STD were also discussed with a reiteration to the Senate to communicate to faculty and staff that changes are happening. There are many avenues of communication from online sources to a myriad of meetings and open discussions that will take place within the next month.

The Provost and Vice President of Academic Affairs, John Barthell, arrived at 2:55 PM. He congratulated the Faculty Senate in the resolution that supported NCUR several years ago and stated how pivotal it was in bringing NCUR to UCO. He expressed warm and sincere appreciation. He then discussed the idea of the University College. There will be a Provost's forum in November with more detailed information for the campus community. The idea of a University College has been a part of planning conversations for ten years. The foundation of the idea is a focus on student success, primarily in the early years of college attendance. He relayed that potentially the Jackson

College for Graduate Studies could be changed into a multifaceted college, which will infiltrate into many areas, thought management of the Graduate programs would still continue.

Personnel increases in the college will focus on addressing entry-level student concerns. Other avenues of early year success initiatives and resources such as Project Persist, Freshman Seminar, Success Central, Bridge courses, more support for first year advisors and faculty, STLR, financial aid, and OHIP can bring the shared goal of minimizing attrition and retaining students. Provost Barthell also discussed Dean Simms's implementation of BELL (Broncho Education and Learning Lab) as an initiative for retention. We will also work together as a University body towards changing the word tutoring into academic achievement, thus retaining a focus on success in our dialogue and daily interactions.

UCO wants to promote a welcoming and professional location in midtown utilizing a student-driven approach to professional infiltration. The OKC Innovation District will focus on the intersection of public and private sectors. It is a space of 843 acres and will comprise of a capacity of 1200 residents. It will be housed at Broadway and 13th in Midtown OKC. There is much biomedical research happening in this area. In the interest of diversifying our economy, interacting with the private sector, UCO will position itself as a major player in OKC's economic growth. The Carnegie Center is a space UCO has created downtown that is low-budget and engenders high return. There is great interest here as enrollment has increased and classes have grown. Renovation must take place and we must add on while keeping cost down for students. UCO wants to accommodate MBA and MPA programs which are large, successful and growing.

For online credit hour production the student demand is up. This is a consistent trend we share with other universities. CECE has been effective in growing this blended approach. Provost Barthell does not think that the increase in online enrollment is related to the contraction of first-year student enrollment. We must do better in helping these students lift to level of success and access that they had upon entry and retain this momentum. An Oklahoma case study revealed that college is much more expensive and it is harder to stay in school. The cost is reaching a level that makes it hard – students need to be continually working with the office financial aid to stay on campus and continue.

Provost Barthell took questions encompassing Jackson Graduate College staffing and responsibility as well as parking concerns about those students who may not be retained at UCO because of parking frustration. Student Affairs Senate representatives have attempted to survey students on why students leave and purported that the reasons are mostly cost related when surveyed. An idea of a first-year survey was proposed by several senators present.

Provost Barthell discussed how an outside group has been hired and brought to campus by Dr. Pope and will look at variables including socioeconomic and academic as well as what kind of student would possible drop out of school. Comments were made regarding the importance of emotional support, mentorship, and personal faculty interaction and how that will promote human interest and caring which will ameliorate anxiety amongst underclassmen.

SENATE STANDING COMMITTEE REPORTS:

A. Faculty Handbook & Academic Affairs – Senator Goulding explained how proposals from the editorial committee are edited with a focus on clarity, wording, and content.

B. Personnel Policies & Adjunct Affairs – Senator Bramlett mentioned the focus of this committee is on adjunct affairs, salaries, benefits, advocacy for adjuncts. Last year the work

included reassignment time for Assistant Directors or Department Chairpersons and salary equalization.

C. Research, Information Resources & Technology – Senator Barnett discussed this committee’s focus on technology proposals, global policies, privacy, and electronic communication.

D. Student Relations & Alumni & Community Service – Senator Churchill described the Land Run Mural Resolution of last year as an example of this committee’s type of focus.

E. Faculty Welfare – Senator Geib described this committee’s focus on the well-being of faculty on campus. He highlighted the important joint resolution of last year with Staff Senate on the reimbursement for credit-hour amount for courses as opposed to dollar amount.

Faculty Senators moved into Standing Committees to determine Assistant Chairpersons and potential days and times that committee members could meet when issues are presented.

ANNOUNCEMENTS: Senator Snoddy announced the Student Conduct Symposium Lunch and Learn in collaboration with Academic Affairs which will take place on Sept. 27. Please check Centralities for time and place of event.

ADJOURNMENT: President Archuleta adjourned the meeting at 3:25 pm.

Respectfully Submitted,
Secretary/Treasurer Sallie Pollack 09/17/2018