

**Minutes of the University of Central
Oklahoma 48th FACULTY SENATE
Thursday, November 09, 2017
Forensic Science Building 106**

CALL TO ORDER:

President Archuleta called the meeting to order at 2:00 and asked for a call of the roll. A quorum was present for this meeting of the 48th UCO Faculty Senate.

Members Present (30): *CB:* Vice-President Bridges, Senator Burdina, Senator Rassouli-Currier, Senator Jog, *CEPS:* President Archuleta, Senator Beasley, Senator Cone, Senator Sealey, *CFAD:* Senator Bramlett, Senator Geib, Senator Pollack, *CLA:* Senator Burns, Reporter-Historian Churchill, Senator Hanebutt, Senator Johnson, Secretary-Treasurer Martinez-Sotelo, Senator Mock, Senator Goulding, *CMS:* Senator Ellis, Senator Holt, Parliamentarian Milligan, Senator Park, Senator Seagraves, Senator Chooback, Senator Rollins, *Library/Advising:* Senator Davis, Senator Edwards, *Professional Administrators:* Senator Hynes, Senator Kramer, and Senator Wellington

Members Absent (5): *CB:* Senator Manral, *CEPS:* Senator Garcia, Senator Barnett, Senator Benson, *CFAD:* Senator Pasternack, *CLA:* Senator Chappell

Recognition of Visitors to the Senate: Dr. William Radke, Former Provost and Emeritus Faculty Representative, Justine Tozer, Staff Senate Webmaster/Historian, Carl Shortt, Staff Senate Personnel Policies Chairperson, Charleen Weidell, Associate Dean, College of Fine Arts and Design and LGBTQI+ Faculty & Staff Association Representative

GUEST SPEAKER:

Provost John Barthell: UCO's budget for the FY17-18 is still uncertain since the state legislature has had several failed votes, but there is still hope, as there a chance for one more vote for a budget in the House of Representatives before state dependencies have to make any cuts. Enrollment is almost as strong as the fall of 2016, but we don't have the definitive numbers yet, and we are hoping for improvement in the spring of 2018.

Provost Barthell mentioned that UCO is still the only university in the Oklahoma RUSO System that uses paper SPIES, and that we are contemplating to change to online Student Evaluations. Aside from supporting the sustainable policies that UCO is implementing, it would also mean a savings between \$40,000 and \$50,000 dollars to the University budget. The office of Institutional Assessment is still working on the details and deciding whether to go fully online with the SPIES this spring or launch a pilot test with a determined number of classes to work through any glitches that may occur.

The NCUR committee speared headed by Dr. Michael Springer and Dana Jackson-Hewitt, have raised a significant amount of funding to support the conference. Two of the most recognized keynote speakers will be the Executive Vice President and Chief Financial Officer for Sonic, Claudia San Pedro, and the former NBA All-Star Kareem Abdul-Jabbar. Provost Barthell reminded us that classes shall be preempted the days that the conference takes place on April

5th-6th, 2018. Lastly, Provost Barthell discussed the extensive work that Dr. Gary Steward completed in preparation for the Higher Learning Commission (HLC) assurance review and the success that UCO had in that review, with no required follow-up required for this phase of accreditation.

Josh Stone, Director of Transportation and Parking Services, visited Faculty Senate with two external visitors that are part of a consultant firm that UCO hired to solve our parking situation. Mr. Stone mentioned that different solutions and models are being talked about, but that they will host open forums with faculty, staff, and students to gather the input from the community. He said that changes need to be made in to our parking system, but they are only at the beginning of the process and nothing will likely come into effect until the fall of 2019.

Prior to the presentation, Senator Seagraves, the Faculty Senate representative on the Parking and Transportation Services Committee mentioned that they may propose Zones of parking, (Zone 1, Zone 2, and Zone 3) on a scale of varying prices. Zone 1 is closer to the most transited buildings and is the most expensive. Zone 2 would be a middle ground and Zone 3, is the farthest away and the least expensive. In the meetings in this committee there has been no discussion about suspending the \$120.00 that University of Central Oklahoma pays for the faculty and staff benefit for parking. It has also not been clarified if the Zone 1 tier would be more expensive than that benefit and if the UCO would cover it fully, or not.

SENATE EXECUTIVE COMMITTEE REPORTS:

President's Report: (From her written notes) There are a few highlights from the meetings that I have attended that I would like to share. The Faculty Handbook Editorial meetings were attended by Senators Mock and Burns and I. Senator Burns, as the Handbook Chairperson will discuss more details during her report. One of the aspects that was discussed that I wanted to mention is the Higher Learning Commission (HLC) policies for qualified faculty members which will be further shared with Senators during the December meeting by Dr. Gary Steward, Associate Vice President for Institutional Effectiveness.

The Provost's Advisory Council (PAC)- *met last week and I provided those details in my written report regarding Pyramid, student time for completion of discontinued majors/minors/ and certificates (policy 1.11)*. One thing to mention of note was that online programs that are already in existence in classroom form do not have to go through the entire curriculum process; however, they do need to be submitted to OSHRE for approval, of course.

The University Planning Council (UPC) did not meet in October; however, we will meet again tomorrow and we will continue the work of the Four Pillars and Strategic Goals: Student Success, Transformative Learning, Value, and Place and will hear a budget update that I will readily disseminate.

The Executive Committee and Kadee Bramlett as CFAD Representative and Chairperson of the Personnel Policies and Adjunct Affairs committee will meet with the Provost and President on Tuesday November 14th. The Faculty and Staff Senate and UCOSA Executive Committee's and Past-Presidents will also meet the same day.

We have been working on the clarification of processes as bills are proposed, move through committee, and out into the community. Our goal as we look at each step of the cycle is that we can simplify and streamline the process to allow for forward movement with initiatives, but do not miss the work of the quality review that we are here to do as a deliberative body and voice of the Faculty Association.

Since the last Senate meeting, I've met with several individuals across campus and have been receiving emails about various issues, concerns, and ideas. This is an important time to act on the information that comes to us as Senators and work diligently within the committees to bring about change for the campus community. We can all help change come to fruition as we discuss the processes with the Deans and one another about the opportunities and barriers for communication within the distinct college and university-wide settings. In that vein, please make time in your schedule when your Dean's office reaches out to meet with Senators and I.

Next week, I will send out an email with budget information that I receive from UPC and the reminder about how to submit your reports, proposals and resolutions and any other items by December 7th so that you can each create the necessary timelines for yourselves.

Vice President's Report: No report.

Secretary/Treasurer's Report: No report.

Historian Report: The website update is an ongoing process for the 2017-2018 year.

Parliamentarian Report: Faculty senate had a special election where Carlie Wellington was the elected to fulfill the vacant 206-2018 Professional Administrator term. Senator Wellington is the Assistant Director of Graduate Enrollment for the College of Education and Professional Studies.

NEW BUSINESS:

President Archuleta mentioned that all members of the Faculty Senate can attend the meetings of the Faculty Handbook Committee as well as any other committee, but she underlined that only the members of said committee are allowed to vote.

SENATE STANDING COMMITTEE REPORTS:

Each Chairperson stated the work of the Standing Committee shared their reports:

- Faculty Welfare, Senator Hanebutt (CLA): The "Tuition Waiver Bill Modification" was presented and Staff Senate Personnel Policies Chairperson, Carl Shortt was given the floor to explain the work that Staff Senate has done. In summary, this bill proposes to change the Faculty and Staff benefit of having a tuition waiver of \$1,500 dollars annually to being based on a set number of credit hours. It was presented that if the cost of tuition per credit hour rises, it devalues the benefit. According to the research Senator Shortt presented, this has occurred by a loss 62% of its value since the benefit was instituted, whereas a set amount of credit hours shall never lose its value. The Faculty Welfare

Committee has decided to work jointly with Staff Senate Personnel Policies Committee on this bill.

- Research, Information Resources, and Technology, Senator Jog (CB): This committee is working on reviewing two proposed policies on Social Media and Web Content Team as well as the Communication Policy as it is currently written.
- Personnel Policies and Adjunct Affairs: Senator Bramlett (CFAD): The Committee on Diversity, led by Dr. David Macy announced that President Betz will be sending a letter of support to DACA students. In addition, President Betz will be sending a memorandum with the rights and obligations that we as faculty have when it comes to legal actions. There is also an ongoing conversation that NCUR is an ideal time to promote UCO as a diverse university. For example, there will be a number of restrooms around the Nigh Student Center and other buildings that will be reassigned as gender-neutral.
- Student Relations, Alumni, and Community Service, Senator Cone (CEPS): Chairperson Cone reported that the Athletics Department is going through a series of changes and an important one is the concussion protocol that is being followed. Senator Cone asked faculty members to report any student that is an athlete that reports a shift in attention, since as they are going to start to direct them to the Disability Support Services Office to receive the attention and help they might need.
- Faculty Handbook, Senator Burns (CLA): There Faculty Handbook Editorial Board met regarding the Students Affected by Military Call-Up /Mobilization Student Military Leave section (K.1) and the Classroom Policies and Procedures (3.1) Class Attendance policy. Dr. Macey joined the Faculty Handbook Editorial board to discussed changing the Classroom Attendance policy to expand the list of religious holidays that are observed by the University of Central Oklahoma.

UNFINISHED BUSINESS:

None.

ANNOUNCEMENTS:

Senator Edwards announced that we shall be receiving a survey, through our department Library Liaison. In it they will be asking about which databases we use more and which ones we would like to see included on the list. This is done to make sure the library funds are being used correctly and effectively.

ADJOURNMENT: President Archuleta adjourned the meeting at 3:25 pm.

Respectfully Submitted,
Secretary/Treasurer Guillermo Martinez-Sotelo, 11/15/17