



**XLV FACULTY SENATE OF THE UNIVERSITY OF CENTRAL OKLAHOMA
MINUTES FROM THURSDAY, SEPTEMBER 10, 2015
FORENSIC SCIENCE INSTITUTE AUDITORIUM ROOM 106**

CALL TO ORDER

Faculty Senate President Barger Johnson called the meeting to order at 2:00 p.m. Faculty Senate Secretary Elizabeth Overman called the roll. A quorum was established for this the 46th UCO Faculty Senate.

ROLL CALL

Members Present (31): Senator Archuleta, Senator Atkins, Senator Barger Johnson, Senator Bhargava, Senator Burdina, Senator Burns, Senator Chappell, Senator Churchill, Senator Dechter, Senator Delano, Senator DeMaio, Senator Feinberg, Senator Hickman, Senator Hossan, Senator Jiang, Senator Johnson, Senator Krishnan, Senator Kyle, Senator Lohmann, Senator Maisch, Senator Martinez-Sotelo, Senator Maxwell, Senator Overman, Senator Pac, Senator Paynter, Senator Rollins, Senator Schemm, Senator Vanhoy, Senator Verschelden, Senator Xu, Senator Youngblood

Members Absent (4): Senator Chooback, Senator Gorrell, Senator Karpowicz, Senator Platz

Member Vacancy (1): Senator from CB (Knoche resigned)

RECOGNITION OF VISITORS TO THE SENATE

Liliana Renteria Mendoza, Staff Senate representative to the Faculty Senate
Adam Johnson, Associate Vice-President/Registrar

APPROVAL OF MINUTES

The minutes from the April 09, 2015 respectfully submitted by the 44th Faculty Senate Senator Jennifer Barger Johnson as then Secretary/Treasurer were approved by acclamation.

SPECIAL PRESENTATION

Lee Carmargo-Quinn, Benefits Manager, Office of Human Resources submitted the following written summary of her September 10 oral report to the Faculty Senate on September 11, 2015:

UCO is part of the Oklahoma Higher Education Employee Insurance Group (OKHEEI), a consortium of other universities formed to create greater buying power in the health insurance market. Recently, OKHEEI voted to maintain **Blue Cross and Blue Shield of Oklahoma** (BCBS) as our medical and dental carrier, along with **VSP** as our vision carrier for 2016. Additionally, OKHEEI voted to add one additional medical and dental plan to our current offerings.

During open enrollment, UCO will introduce Benefitfocus, an Online benefits management system that provides employees and their families *anytime* access to their benefits. Benefitfocus offers information and support that will help employees better understand and utilize their UCO benefits. The new system will also allow employees to enroll in their benefits online, thus eliminating paper enrollment forms.

Our new online enrollment system allows UCO employees more choice in 2016. Benefitfocus will present information about each of our plans and offer a decision making tool to help employees decide the best options. Additionally, Benefitfocus will allow UCO to make changes to University-paid benefits.

Currently, 100 percent of the employee only medical cost is paid for each employee whether they choose the BCBS High or Basic plan. In 2016, UCO will offer each benefited employee, who enrolls in our medical coverage, \$530 per month. This change allows more choices for the employee. Any remaining dollars after the employee-only medical cost will be given back to the employee to help pay for things like dependent medical coverage, dental, vision, flexible-spending account or life insurance. If you wish to decline other benefits, the remainder of your \$530 will be taxable income.

Employees that waive the University's medical coverage will still receive \$150 each month to help cover the cost of voluntary benefits or as taxable income.

Employee life insurance, long term disability, and AD&D will still be 100 percent University-paid.

In 2016, new offerings include:

- Three medical plans with employee only coverage as low as \$448 per month
- Two dental plans, one of which covers orthodontia coverage for dependents
- Voluntary Plans through Allstate
- Accident
- Hospital Indemnity
- Critical Illness

The Benefits Department will host open enrollment meetings October 26-November 6.

SENATOR EXECUTIVE COMMITTEE REPORTS

President Barger Johnson

Vacant Faculty Senate university-wide committee positions have been filled at this time. (Please see attached list of university-wide committees. If you have questions or concerns, please let *FS President Barger* know ASAP.) The new executive committee for academic year 2015-2016 is prepared to proceed with Faculty Senate business. The executive committee meets monthly with *UCO President Betz* and *Provost Barthell*. Additionally, *President Barger* meets with *Provost Barthell* one-on-one. If any faculty senator has an issue that they believe warrants disclosure to the President or Provost the Executive Committee would be happy to share your concerns.

Last year's Faculty Senate Executive Committee met with the Staff Senate Executive Committee to discuss issues that may arise affecting both bodies. That practice will continue in 2015-2016 and our first joint Executive Committee meeting is scheduled for Friday, September 18, 2015.

Each month, including the summer months, *President Barger* has represented the Faculty Senate on the University Planning Committee (UPC) and the Provost's Advisory Council.

Per rules, the Faculty Senate will meet the second Thursday of each month except for the last month of the academic year and we have set an additional date of April 28, 2015 which must be confirmed and approved by the Faculty Senate.

Vice-President Churchill

Mercy Clinic is leaving campus on December 15. As a representative on the committee to select the new campus health provider and the faculty advisor to NOW, a university-wide forum is scheduled for 6:00 p.m. September 30 to explore student health care needs.

Secretary/Treasurer Overman

Faculty Senators were asked to email all reports to the Senator Overman (eoverman@uco.edu) so that they may accurately be incorporated into the official records of the Faculty Senate.

Webmaster/Historian Brenda Chappell

The Faculty Senate website has been updated and was transferred in the next two weeks from the College of Business to university's website so that any information technology specialist will be able to input data.

Parliamentarian Maisch

An election to fill the seat vacated by the resignation of *Senator Knoche* from the College of Business will be initiated in the next two weeks.

COMMITTEE REPORTS

Senate Standing Committees

1. **Academic Affairs Committee:** No report.
2. **Adjunct Affairs:** No report.
3. **Alumni and Community Service Committee:** No report.
4. **Budget Committee:** No report.
5. **CPP&E Committee:** No report.
6. **Faculty Handbook and Revision Committee:** *Chair Robert Delano* indicated that the proposed changes to the FHB that called on faculty involved in activities external to the university to seek departmental permission has been altered. Faculty now need to annually inform departmental chairs only.
7. **Faculty Welfare and Development Committee:** *Chair John Maisch* reported that the resolution from the faculty welfare committee asked Mercy Clinic to provide sexual health services or the university needed to secure another provider.
 - a. The resolution originated in the faculty welfare committee asked Mercy Clinic to provide sexual health services or the university needed to secure an alternate Provider.
 - b. Health insurance rates: UCO is grouped with RUSO colleges and universities whose populations are “less healthy” than UCO. The FWC expresses concern that this results in unfair rate increases for UCO faculty and staff. The recommendation is that UCO independently seek bids from providers outside of Oklahoma.
 - c. The FWC sought a tuition reimbursement benefit of \$700 annually for faculty. The resolution was not adopted by the university because of budgetary constraints.
 - d. Bullying on campus inhibits academic freedom. The FWC will immediately address the issue and submit a recommendation in the next few months.
8. **Information Resources and Technology Committee:** No report.
9. **Information Resources and Technology Committee:** No report.
10. **Personnel Policies Committee:** No report.
11. **Research Committee:** No report.
12. **Student Relations Committee:** No report.
13. **Student Retention Committee:** No report.

UNIVERSITY COMMITTEES

1. **Academic Affairs Council:** No report.
2. **Alumni Association Board of Directors:** No report.
3. **Appellate Committee on Distribution of Tenured Faculty:** No report.
4. **Athletics Advisory Council:** No report.
5. **Budget Task Force:** No report.
6. **Committee on Student Conduct:** No report.
7. **Veteran Support Alliance:** No report.

8. **eLearning Advisory Team:** No report.
9. **Faculty Grievance Board:** No report.
10. **Faculty Merit Credit Committee:** No report.
11. **CETTL Advisory Board:** No report.
12. **Faculty Technology Advisory Board:** No report.
13. **Graduate Council:** No report.
14. **On-Line Course Evaluation Committee:** No report.
15. **Passport Committee:** No report.
16. **Research Advisory Council:** *Senator Krishnan* provided an electronic report from the Research Advisory Council as follows:

The Research Advisory Council had its first meeting of the academic year on September 2 at 2pm. Dr. Wilson, the chair, presented a report on the preparations for the National Conference on Undergraduate Research (NCUR) 2018, which will be held at UCO in April, 2018. This event is expected to be attended by over 5,000 participants and would be the biggest organized by UCO. A number of committees have been formed to coordinate and manage the activities needed for the successful conduct of this prestigious event.

The meeting also discussed policy procedures for compliance with Federal laws relating to export controls for UCO faculty and student research projects. A new check list for compliance by the principal investigator or direct of the research project was reviewed.

It was announced that **Oklahoma Research Day, 2016** will be held at Tahlequah on March 11.

17. **SPIE Advisory Group:** *Senator Verschelden* provided an electronic report from the SPIE Advisory Group which indicated results of a Revision Survey as follows:

Current Item	Revised Item
Responses on four-point scale from 4 = very often to 1 = never with N/A option	
When I attempted to contact my instructor, he/she was available (by phone, during office hours, through e-mail, etc.) to answer my questions.	My instructor was available by phone, during office hours, or by e-mail.
I was able to use the course syllabus to identify course objectives, assignments, deadlines, and requirements.	The course syllabus included course learning outcomes, assignments, deadlines, and requirements.
The instructor's class presentations encouraged me to think critically.	The course materials and activities were presented in a manner that encouraged me to think critically.
The instructor presented the material in more than one way (e.g., lectures, discussions,	The instructor used multiple methods to help me understand and apply course material.

demonstrations, group activities, laboratory, etc.).	
The instructional activities or techniques enhanced my understanding of the required course materials.	Omit item.
The instructor encouraged me to ask for clarification when something was unclear.	The instructor created a class atmosphere that made it comfortable to ask for clarification when something was unclear.
The instructor responded constructively to questions from students.	No change.
The instructor encouraged students to work together to learn course material.	The instructor provided opportunities for students to work together to learn course material, discuss important concepts, provide feedback on each other's work, and/or teach one another the course concepts.
Writing (e.g., papers, essay questions, proofs, lab reports) was incorporated in this course.	No change.
Grading criteria for assignments were presented prior to the due date.	Assignments included clear evaluation criteria.
The instructor's comments (i.e. written or verbal) helped me learn and improve my work.	The instructor's feedback (written or verbal) helped me improve my understanding.
The instructor used class time efficiently to cover the course material.	The instructor used instruction time effectively.
The instructor set high standards, challenging students to learn and grow academically.	No change.
Open-ended questions.	
What did you like about this course?	What did you like about this course (for instance, what: best facilitated your learning; was the most helpful or interesting aspect of the course)?
What can the instructor do to improve this course?	No change.
Additional Comments?	Additional Comments.

18. **Transportation and Parking Advisory Team:** No report.

19. **University Planning Council:** No report.

20. **Undergraduate Research Advisory Council:** No report.

21. **University Information Technology Project Prioritization:** No report.

22. **Veteran Support Alliance:** No report.

OLD/UNFINISHED BUSINESS

None.

NEW BUSINESS

Campus Parking: *President Barger* assigned a Staff Senate proposal submitted by Senator Overman that calls for a joint resolution on campus parking to the Faculty Welfare Committee. (See attached.)

University Committee on Diversity FS Representative: *President Barger* called for a volunteer for the University Committee on Diversity. Senator Archuleta volunteered to fill this position as the Faculty Senate representative for the University Committee on Diversity.

Information Technology Service updates occurring during Finals week: *President Barger* assigned *Senator Gorrell*, who sits on the Technology Faculty Advisory Board, to take up the problem of information technology service updates, which are effectively technology blackouts. Senator Overman reported that when they occur during dead week, finals week, and in the period grades are being calculated and imputed, they cause a hardship for the faculty.

OTRS annual statements, contributions, estimates, & seminars: *Senator Burns* reported that the Oklahoma Teachers Retirement System was not delivering annual statements to all faculty. And that some faculty had never received one.

- *Senator DeMaio* reported that taking \$700 out of the August paycheck, which is the beginning of the academic year, causes a hardship and that it should rather be deducted in smaller amounts spread over a number of months.
- *Senator Hickham* reports that retirement estimates from Human Resources differed from those provided by OTRS.
- *Senator Krishman* suggested that OTRS hold annual seminars for UCO employees.
- *Senator Feinberg*, who also serves as Vice President of Human Resources, reported that with the retirement of Jeanette Patton, retirement benefits coordinator, who will not be replaced, UCO HR will no longer provide updates regarding annual estimates. Faculty need to go directly to the Oklahoma Teachers Retirement System for information and updates about personal retirement issues.

ANNOUNCEMENTS FOR THE GOOD OF THE ORDER

Senator Verschelden announced that

- a. An open house to learn more about STLR (Student Transformative Learning Record) is scheduled for September 16 from 2:00 to 4:00 p.m. in the lobby of the Center for Transformative Learning.

b. UCO TEDEX presentations will take place all day in Constitution Hall on September 25.

President Barger Johnson announced that Faculty Senate meetings are scheduled for 2:00 – 3:15 p.m. and that the room will have to be emptied because there is a class following.

ADJOURNMENT

Faculty Senate President Barger adjourned the meeting at 3:15 p.m.

Respectfully Submitted,
Secretary/Treasurer – Senator Elizabeth S. Overman