



Minutes of the University of Central Oklahoma  
45th FACULTY SENATE  
March 10, 2016  
Forensic Science Institute, Room 106

***CALL TO ORDER***

President Barger Johnson called the meeting to order at 2:02 p.m.

***ROLL CALL***

***Senators Present (31):*** Senator Archuleta; Senator Atkins; Senator Barger Johnson; Senator Bhargava; Senator Bridges; Senator Burdina; Senator Burns; Senator Churchill; Senator Dechter; Senator DeLano; Senator DeMaio; Senator Feinberg; Senator Hickman; Senator Hossan; Senator Jiang; Senator Johnson; Senator Karpowicz; Senator Krishnan; Senator Kyle; Senator Lohmann; Senator Maisch; Senator Martinez-Sotelo; Senator Maxwell; Senator Overman; Senator Paynter; Senator Platz; Senator Rollins; Senator Schemm; Senator Vanhoy; Senator Verschelden; and Senator Xu

***Senators Absent (5):*** Senator Chappell; Senator Chooback; Senator Gorrell; Senator Pac; and Senator Youngblood

***RECOGNITION OF VISITORS:*** Vice President Myron Pope; Staff Senator Liliana Renteria Mendoza; David G. Stapleton; and Kory Atcuson from Edmond City Clerk's Office.

***SPECIAL PRESENTATIONS:***

- 1) Campus Master Plan by David G. Stapleton;
- 2) Campus Enrollment and Strategic Enrollment Management Updates by Vice President Myron Pope;
- 3) City of Edmond April 5<sup>th</sup> Sales Tax Referendum by Kory Atcuson from the Edmond City Clerk's Office.

***APPROVAL OF MINUTES:*** Delayed until April 14<sup>th</sup>.

***EXECUTIVE COMMITTEE REPORTS***

***PRESIDENT BARGER JOHNSON'S REPORT:*** Each month, *President Barger* represents the Faculty Senate on the University Planning Council (UPC), the Provost's Advisory Council (PAC), and the Faculty Senate Executive Committee.

**UNIVERSITY PLANNING COUNCIL ON *March 7, 2016*** – the UPC met to discuss four primary items.

- 1) **Cloud Printing.** Sonya Watkins presented a case for considering new solutions to student printing (anytime-anywhere). Data from a student focus group detailed, among other things, an inconsistency with printing policies among locations, availability, etc. After evaluating several options, WEPA is currently under consideration. It is a web-based application that would be available to all students for use with print stations across campus, downtown, and at the ACM.

Cynthia Rolfe added that each student might be given a dollar amount (possible) in their account to use toward printing each semester. One expected outcome is reducing recycling waste. She also mentioned that these stations could be installed at local restaurants or coffee shops that students frequent in Edmond.

While there were several questions and positive feedback, Mickey Hepner did caution that course fees are collected by colleges to be used for their students. We might need a mechanism to monitor the process.

- 2) **Tuition Waivers and Enrollment Update.** Myron Pope discussed four crucial areas for the UPC to consider: 1) Tuition discounts/waivers. 2) Enrollment with emphasis on retention (more efficient to retain students than to recruit larger classes). 3) Marketing/ Communication. 4) Capacity. Current data indicates that universities are giving a greater percentage of tuition discounts than UCO. Although, UCO has been relatively stable over the past decade (in terms of annual percentage comparisons). There is a national trend from merit-based aid to need-based aid. At UCO, tuition waivers are distributed evenly between merit and need. One area for notable improvement is communication between units in the distribution of the tuition discounts.

Admissions and Applications for the fall 2017 look similar to those 2016. A steady increase of 4.8%. Concurrent enrollment has increased each year over the past five years.

- 3) **Budget update.** Patti Neuhold presented the current financial picture for FY16. A synopsis of the shortfall includes; 1) a reduction of 3.5% in state appropriations. 2) Oil and gas revenue shortfall, 3) fewer credit hours than projected, and 4) a second rescission. This totals to a \$6,255,620 reduction to our current budget. Several questions/comments were voiced about these reductions into the next fiscal year.
- 4) **AA Strategic Initiative.** Provost John Barthell detailed Academic Affairs strategic initiatives that included five substantive areas. There were positive comments, suggestions, and questions throughout the presentation.

- 1a) Increase tenure-track faculty.
- 1b) UCO anticipates a large number of freshmen and transfer students in AY 16-17. To accommodate this cohort, we need faculty to offer courses in key areas. A possible short-term solution is to approve the use of carry forward monies (academic service fees) to fund existing temporary faculty. Another possibility is a mandatory fee to fund tenure-track faculty and advisors.
- 2) There is a growing need to refresh the technology in the Center for Transformative Learning facility. The total cost is approximately \$400,000. One possible solution is to evenly distribute the cost of the upgrade among Academic Affairs, Office of Information Technology, and the university.
- 3) Faculty and staff require some office space as downtown classes and programs expand. One possibility is to finish the unused space at the Santa Fe property. There are preliminary discussions about relocating the radio station downtown. The price tag on remodeling the space may be \$500,000. This necessitate a collaborative project.
- 4) Teaching Assistants are vital to some programs and colleges. More funds are requested to increase the number of teaching assistant positions campus-wide. In the College of Fine Arts and Design, for example, the total number of TA positions is 1.5. [The approximate cost per position (full-time is considered 20 hours per week) is about \$7,600.00]
- 5) There are numerous capital projects underway and several more in the planning process. It is important to underscore that the use of the funds collected from the facility fee are used on campus facilities.

**PROVOST'S ADVISORY COUNCIL ON FEBRUARY 24, 2016** – the PAC met to discuss four primary items.

- 1) **Travel Reimbursement for Faculty Candidates – Dr. Patti Loughlin and Dr. Michael Springer.** Dr. Loughlin and Dr. Springer gave examples of other universities in the state that purchase the airfare for faculty candidates prior to their campus visit rather than reimbursing them after the fact as UCO currently does. This creates a hardship for the candidates. Several were supportive of changing the current UCO policy.
- 2) **The Evolution of UCO's Graduating Student Survey and Alumni Survey – Ms. Heather Rabalais.** Ms. Rabalais presented a power point on the history of the Graduating Student Survey, the information captured, and revisions that have been implemented. The Alumni Survey was created in 2013 and is e-mailed to students six months after they graduate. Customized reports are available for both surveys by contacting Heather at [hrabalais@uco.edu](mailto:hrabalais@uco.edu).

- 3) **Attendance Data – Dr. Jay Corwin** ([attendance@uco.edu](mailto:attendance@uco.edu)). Dr. Corwin distributed a handout illustrating how few faculty are using the [Attendance@uco.edu](mailto:Attendance@uco.edu) reporting system. Ms. Stephanie Driver contacts students who are reported through the system. Dr. Dunham indicated that federal regulations require that non-attendance of international students be reported. Dr. Corwin distributed a handout illustrating how few faculty are using the [Attendance@uco.edu](mailto:Attendance@uco.edu) reporting system. Ms. Stephanie Driver contacts students who are reported through the system. Dr. Dunham indicated that federal regulations require that non-attendance of international students be reported.
  
- 4) **Updates/Announcements:** Dr. Jeff King gave an update on the Transformative Learning Conference. An international TL conference is being planned in October in Kathmandu. Ms. Julie Byer gave an update on the status of curriculum proposals. We will not receive official verification that proposals have been approved by the regents until at least May. Dr. Michael Springer reported that 66 UCO students will present at the NCUR conference in April in Ashville, NC. Also, to date there are 285 posters from UCO for Oklahoma Research Day. UCO student Mr. Weis will represent UCO at Posters on the Hill presenting his work with Dr. Wei Chen on cancer research.

Dr. Sharra Hynes reported that the Intern UCO program has received 100 applications, a huge increase. Interns will be placed within the Innovation District.

Provost Barthell reported on a meeting he recently attended hosted by the OKC Chamber. Dr. Bruce Katz from the Brookings Institute discussed plans for the Innovation District, including a powerpoint presentation that will be shared tonight at the UCO President's Council of Advisors (PCOA) meeting and in the spring Provost's Forum. UCO is well placed to be an integral part of this project.

UCO is currently anticipating a cut in state funding of 10% or more for next fiscal year. Provost Barthell is advocating for the creation of several temporary lectureships to assist with a potential increase in fall enrollment.

**VICE PRESIDENT CHURCHILL'S REPORT:** No report.

**SECRETARY/TREASURER OVERMAN'S REPORT:** Dr. Overman appended an executive summary of the American Association of University Professor's July 2013 statement on "The Role of the Faculty in Conditions of Financial Exigency" to FS nameplates.

Drs. Overman and Chappell met with President Betz and Provost Barthell on Tuesday, March 8. The institutional problematics surrounding cascading state revenue failures leading to budget recessions were discussed in depth. Both the president and the provost are committed to maintaining the university's teaching corps in the face of extreme state budget shortfalls.

**WEBMASTER/HISTORIAN CHAPPELL'S REPORT:** No report.

**PARLIAMENTARIAN MAISCH'S REPORT:** No report.

### ***COMMITTEE REPORTS***

#### ***SENATE STANDING COMMITTEES***

1. Academic Affairs Committee: No report.
2. Adjunct Affairs: No report.
3. Alumni and Community Service Committee: No report.
4. Budget Committee: No report.
5. CPP&E Committee: No report.
6. Faculty Handbook and Revision Committee: No report.

**7. Faculty Welfare and Development Committee:** Senator Churchill presented a resolution calling for faculty support of the development of a campus childcare center that would serve students, faculty and staff. The Faculty Senate unanimously passed the resolution, following a motion by Senator Overman that was seconded by Senator Verschelden.

8. Information Resources and Technology Committee: No report.
9. Personnel Policies Committee: No report.
10. Research Committee: No report.
11. Student Relations Committee: No report.
12. Student Retention Committee: No report.

#### ***UNIVERSITY COMMITTEES***

13. Academic Affairs Council: No report.
14. Alumni Association Board of Directors: No report.
15. Appellate Committee on Distribution of Tenured Faculty: No report.

**16. Athletics Advisory Council:** Meeting on Thursday, March 10, 2016 in the University Football stadium suites.

17. Committee on Student Conduct: No report.
18. eLearning Advisory Team: No report.
19. Faculty Grievance Board: No report.
20. Faculty Merit Credit Committee: No report.

**21. Faculty Handbook Editorial Board:** Senator Delano and Senator Barger presented three different proposed changes as follows:

##### **FHB 2.3.3 WORKLOAD**

Senator Delano reported that the Faculty Handbook Editorial Board wanted the Faculty Senate to approve a measure that would allow the administration to establish dates when

faculty had to be on campus at the beginning of the academic year and before they could leave at the end of the semester. The Faculty Senate heard this suggested change before, but asked for more information from the FHEB. The FHEB proposed one week prior to the beginning of the fall semester for the Academic Start date, and the date that final grades are due for the Academic End date. Senator Overman moved and Senator Archuleta seconded the motion that the measure be revisited by the Faculty Handbook Editorial Board. The FHEB suggested that it was asked to define these dates because it was requested by a department chair who is now under new rules and would like actual dates that faculty are on campus defined to assist department chairs. It was suggested by Faculty Senate that whether the faculty are to be present on these dates is up to the faculty in the each department. It was also suggested that this be applicable only to department chairs. Send back to the Faculty Handbook Editorial Board for further revision.

#### FHB 2.16 OMBUDSMAN PROGRAM

Senator Barger presented to the Faculty Senate that the change to FHB 2.16 was merely to remove the name of the ombudsman from the Faculty Handbook. The Faculty Senate approved the motion made by Senator Verschelden and seconded by Senator Karpowicz to approve the change.

#### FHB APPENDIX J: Intellectual Property Policy

Senator Barger presented to Faculty Senate that Appendix J had been submitted for approval following the cleaning up of sections for formatting errors. Senator Verschelden moved and Senator Delano seconded a motion to approve the revised intellectual property policy.

- 22. Graduate Council: No report.
- 23. Online Course Evaluation: No report.
- 24. Passport Committee: No report.

**25. Research Advisory Council:** The RAC had its second meeting of 2016 on Tuesday, March 1 at 2 pm, which I attended as the Senate representative. The meeting included mostly announcements and a demonstration of the new Infoready web sites for grant applications and processing of the same. The following announcements were made:

**Faculty On-Campus Grants:** 34 applications for a total funding request of about \$250,000 have been received. It is expected that funding of about \$140,000 is expected to be available.

**Student Grants:** Over 150 student grant applications have been received. Review of the applications for all grants is expected to be completed by the end of March.

**NCUR 2016:** This will be held from April 7 to April 9 in University of North Carolina – Asheville campus. Funding has been made available for about 60 students from UCO to make the trip.

**NCUR 2018:** An event logo has been finalized and preparations for the event are on track.

**Next Meeting:** The last meeting for the academic year will be held on April 19.

- 26. SPIE Advisory Group: No report.
- 27. Transportation and Parking Advisory Team: No report.
- 28. Undergraduate Research Advisory Council: No report.

**29. University Planning Council: See President's Report.**

***SPECIAL COMMITTEES***

- 30. CETTL Advisory Board: No report.
- 31. Faculty Workload Action Team: No report.
- 32. University Committee on Diversity: No report.
- 33. University Information Technology Project Prioritization: No report.
- 34. Veteran Support Alliance: No report.

***ANNOUNCEMENTS FOR THE GOOD OF THE ORDER:*** Senator V. Sivarama Krishnan was recognized by the FS for assuming the College of Business Dr. Michael Metzger Endowed Chair.

The Faculty Senate adjourned at 3:30 p.m.

Respectfully Submitted,  
Elizabeth Sharpe Overman, Secretary-Treasurer  
with additions by Jennifer Barger Johnson, President